



**GOVERNOR'S OFFICE OF
CRIME PREVENTION, YOUTH,
AND VICTIM SERVICES**

**Seizure and Forfeiture 2019 Annual Report
(Third Report to the State of Maryland)**

*CP §§ 12-602(e)(2) and 12-602(f); EX ORD
01.01.2020.02/Ch. 11, 2020*

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

V. Glenn Fueston, Jr.
Executive Director
Governor's Office of Crime Prevention, Youth, and Victim Services

Submitted by:
Governor's Office of Crime Prevention, Youth, and Victim Services

Contact: Anthony Baranauskas
410-697-9382 | Anthony.Baranauskas@Maryland.gov

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Introduction

Chapters 619 and 658 of 2016 (House Bill 336/Senate Bill 161), *Criminal Procedure - Seizure and Forfeiture*, require each seizing authority in consultation with the corresponding forfeiting authority to report information to the Maryland Statistical Analysis Center (Center), located within the Governor's Office of Crime Prevention, Youth, and Victim Services (previously known as the Governor's Office of Crime Control and Prevention¹), on the seizure and forfeiture of property related to violations of the Controlled Dangerous Substances (CDS) law, effective October 1, 2016.² Specifically, and in accordance with § 12-602(a) of the Criminal Procedure Article, each seizing authority in consultation with the corresponding forfeiting authority shall report how any funds appropriated to the authority as a result of forfeiture were spent in the preceding fiscal year and information about each individual seizure and forfeiture completed by the agency under this title, to include:

1. The date that currency, vehicles, houses, or other types of property were seized;
2. The type of property seized, including year, make, and model, as applicable;
3. The outcome of related criminal action, including whether charges were brought, a plea bargain was reached, a conviction was obtained, or an acquittal was issued;
4. Whether a unit of federal government took custody of the seized property, and the name of the unit;
5. For property other than money, the market value of the property seized;
6. If money was seized, the amount of money;
7. The amount the seizing authority received in the prior year from the federal government as part of an equitable sharing agreement;
8. The race and gender of the person or persons from whom the property was seized, if known; and
9. Whether the property was returned to the owner.

In addition, and pursuant to § 12-602(d) of the Criminal Procedure Article, the Center shall develop a standard form, a process, and deadlines for electronic data entry for annual submission of forfeiture data by seizing authorities; and compile the submissions and issue an aggregate report of all forfeitures under this title in the State. In addition, and by March 1 of each year, the Center shall make available on its website the reports submitted by seizing authorities and the aggregate report of the Center, as required by § 12-602(e)(1) of the Criminal Procedure Article. Furthermore, and in accordance with § 12-602(e)(2) of the Criminal Procedure Article, the

¹ Maryland General Assembly. (2020). [Chapter 11, Acts of 2020](#). In March 2020, the Governor's Office of Crime Control and Prevention was renamed the Governor's Office of Crime Prevention, Youth, and Victim Services.

² Maryland General Assembly. (2016). [Chapter 619 of 2016 \(House Bill 336\)](#) and [Chapter 658 of 2016 \(Senate Bill 161\)](#), *Criminal Procedure - Seizure and Forfeiture*.

Center shall submit the aggregate report to the Governor, the General Assembly, and each seizing authority before September 1 of each year.

Chapter 235 of 2019 (Senate Bill 643), *Criminal Procedure - Forfeiture Proceeds - Appropriation Percentage and Reporting*, increased the amount, from 20% to 100%, of CDS forfeiture proceeds deposited in the General Fund that the Governor shall appropriate to the Maryland Department of Health for the purpose of funding drug treatment and education programs.³ In addition, and pursuant to § 12-602(f) of the Criminal Procedure Article, the Center shall include in its aggregate report the total amount from forfeitures deposited in the General Fund that were appropriated to the Maryland Department of Health for the programs, and how such funds were spent.⁴

Background

In 2017, and in accordance with § 12-602(d) of the Criminal Procedure Article, an implementation group formed to include law enforcement, legal, and legislative representatives. This group met to review the requirements of the bill, to review the data elements, and to develop a reporting protocol. As a result, an online reporting form, known as the Legislative Reporting Portal, was created for the consistent and unified collection of seizure and forfeiture information. The finalized protocol for reporting was disseminated to all seizing authorities in the State (*as illustrated in Appendix A*). Since September 1, 2017, all seizing authorities have reported information to the Center as it relates to all seizure and forfeiture incidents.

As illustrated below, the information reported by seizing authorities is consistent with the data elements required by law and assigned to the Legislative Reporting Portal. One of the required data elements, “the amount the seizing authority received in the prior year from the federal government as part of an equitable sharing agreement” is tracked separately through individual law enforcement reports submitted to the Department of Justice Asset Forfeiture Programs Equitable Sharing (E-Share) reports.

Data Information	Units of Measure	Comments
Agency name	Name of Agency	This is automatically populated based on the agency filling out the entry.
Police report case number	Police case number	Optional
Seizure Date	Date of Seizure	Date is selected from a calendar box menu.
Type of	Currency, motor vehicle, boat/watercraft,	If motor vehicle, watercraft, or aircraft is selected,

³ Maryland General Assembly. (2019). [Chapter 235 of 2019 \(Senate Bill 643\), Criminal Procedure - Forfeiture Proceeds - Appropriation Percentage and Reporting](#). Maryland General Assembly. (2019). [Senate Bill 643 \(2019\), Criminal Procedure - Forfeiture Proceeds - Appropriation Percentage and Reporting \(Fiscal and Policy Note\)](#).

⁴ Ibid.

property seized	aircraft, real property, jewelry, miscellaneous (please specify)	the agency must provide the corresponding year, make, and model.
Property market value	Market value in \$ __. __ format	The National Automobile Dealers Association market value was used for any seizures of motor vehicles.
Unit of federal government	Whether a unit of federal government took custody of the property (Yes, No)	If yes, the agency must select Department of Justice or Department of Treasury.
Disposition of property	Buy back agreement - full settlement, full return, returned to innocent owner, returned to lien holder, forfeited, pending	The pending disposition should be used whenever final disposition of the property has not yet been determined. This is the property disposition as of March 1st.
Gender	Male, female	Gender of the individual who had property seized.
Race	American Indian or Alaskan Native, Asian, Black, Hispanic/Latino, Native Hawaiian/Pacific Islander, White, Other	Race of the individual who had property seized.
Arrested	Yes or No	Was the individual who had property seized arrested for an offense
CJIS Code	CJIS code (dropdown menu) for the crime(s) individual was arrested	Check all CJIS codes that apply, full list of CDS CJIS codes is found in Appendix B .
Adjudication	State or federal	Jurisdiction where the case was adjudicated
Outcome of criminal action	Guilty, PBJ, not guilty, dismissed, nolle pros, stet, no verdict, abated, pending, other	Only outcomes related to cases that were adjudicated at the state level and those where the property or currency was forfeited. Outcome as of March 1st.
Plea bargain	Yes or no	Did the case result in a plea bargain?

Seizure and Forfeiture

In accordance with §§ 12-602(e)(2) and 12-602(f) of the Criminal Procedure Article, this *Seizure and Forfeiture 2019 Annual Report (Third Report to the State of Maryland)* presents aggregate data on all seizures and forfeitures of CDS laws that were reported to the Center by Maryland law enforcement agencies in 2019. It is important to note that the Center made no independent review of the records of the seizing and forfeiting authorities to ensure they complied with the legal requirements.

Aggregate Data

Between January 1, 2019 and December 31, 2019, 2,584 cases involved the seizure of currency or property, with a total of 3,199 property items seized from 2,765 individuals. Thirty-six law enforcement agencies (seizing authorities) reported at least one CDS case in which property was seized from an individual. As of August 1, 2020, 5.1% (n = 162) of the property items were

forfeited.⁵ As illustrated below, **Table 1. Seizures and Forfeitures by Agency** shows the agency breakdown of seizure cases. There were only 10 cases in which the federal government took control of the seized property.

Table 1. Seizures and Forfeitures by Agency (2019)				
Agency	Cases	Property Items Seized	Persons Involved	Total Forfeitures
Aberdeen Police Department	21	21	21	3
Allegany County Narcotics Task Force (C3I)	61	75	64	10
Allegany County Sheriff's Office	13	14	14	1
Annapolis Police Department	3	3	3	0
Anne Arundel County Police Department	125	142	134	1
Baltimore County Police Department	336	492	354	19
Baltimore Police Department	1,149	1,220	1,218	0
Caroline County Drug Task Force	14	14	14	2
Carroll County Drug Task Force	24	24	24	0
Carroll County Sheriff's Office	4	5	6	0
Easton Police Department	7	7	7	2
Elkton Police Department	20	21	22	4
Frederick County Sheriff's Office	41	47	43	9
Frederick Police Department	18	18	18	3
Garrett County Drug Task Force	12	12	12	0
Hagerstown Police Department	14	14	14	0
Harford County Drug Task Force	49	55	50	5
Harford County Sheriff's Office	32	33	35	2
Howard County Police Department	50	63	54	2
Kent County Narcotics Task Force	10	17	12	2
Kent County Sheriff's Office	1	1	1	0
Maryland State Police	44	52	54	7
Maryland Transportation Authority	3	3	3	1
Montgomery County Police Department	111	221	114	3
Ocean City Police Department	11	14	11	1
Prince George's County Police Department	219	313	253	1
Queen Anne's County Drug Task Force	25	34	31	7
Somerset County Narcotics Task Force	11	11	12	0
St. Mary's County Sheriff's Office	38	133	49	68
Talbot County Drug Task Force	16	16	16	1
Washington County Narcotics Task Force	51	52	51	1
Washington County Sheriff's Office	3	3	3	0
Westminster Police Department	8	8	8	4
Wicomico County Drug Task Force	19	19	19	0
Wicomico County Sheriff's Office	1	1	1	0
Worcester County Sheriff's Office	20	21	20	3
Total	2,584	3,199	2,765	162

⁵ As of August 1, 2020, most of the property seizures remained in a pending status, and 162 resulted in a forfeiture of property. Law enforcement agencies continue to provide property updates in the Legislative Reporting Portal beyond the timeline of this report.

As illustrated in **Table 2. Seizures and Forfeitures by County**, over 76% of all seizures occurred within the five largest jurisdictions in the state: Baltimore City (n = 1,149), Baltimore County (n = 380), Prince George's County (n = 219), Anne Arundel County (n = 128), and Montgomery County (n = 111).

Table 2. Seizures and Forfeitures by County (2019)				
County	Cases	Property Items Seized	Persons Involved	Total Forfeitures
Allegany	74	89	78	11
Anne Arundel	128	145	137	1
Baltimore County	380	544	408	26
Baltimore City	1,149	1,220	1,218	0
Caroline	14	14	14	2
Carroll	36	37	38	4
Cecil	20	21	22	4
Frederick	59	65	61	12
Garrett	12	12	12	0
Harford	102	109	106	10
Howard	50	63	54	2
Kent	11	18	13	2
Montgomery	111	221	114	3
Prince George's	219	313	253	1
Queen Anne's	25	34	31	7
Somerset	11	11	12	0
St. Mary's	38	133	49	68
Talbot	23	23	23	3
Washington	68	69	68	1
Wicomico	20	20	20	0
Worcester	31	35	31	4
Statewide	3	3	3	1
Total	2,584	3,199	2,765	162

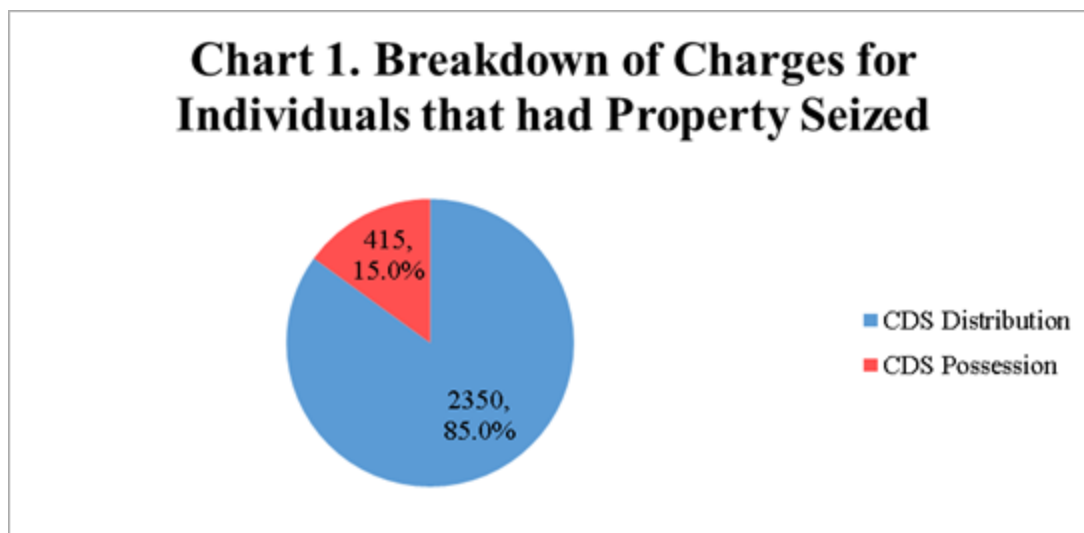
As shown below, **Table 3. Race/Ethnicity of Persons that had Property Seized** identifies the race/ethnicity of persons who had property seized. The majority of persons who had property seized by a seizing authority in response to a CDS violation were Black (82.6%), followed by persons who were White (14.1%) and Hispanic/Latino (1.8%). Persons who were American Indian or Alaska Native, Asian, or Other represented less than 2% of all seizures.

Table 3. Race/Ethnicity of Persons that had Property Seized		
Race	Frequency	Percent
American Indian or Alaska Native	1	0.0%
Asian	23	0.8%
Black	2,285	82.6%
Hispanic/Latino	49	1.8%
Other	17	0.6%
White	390	14.1%
Total	2,765	100.0%

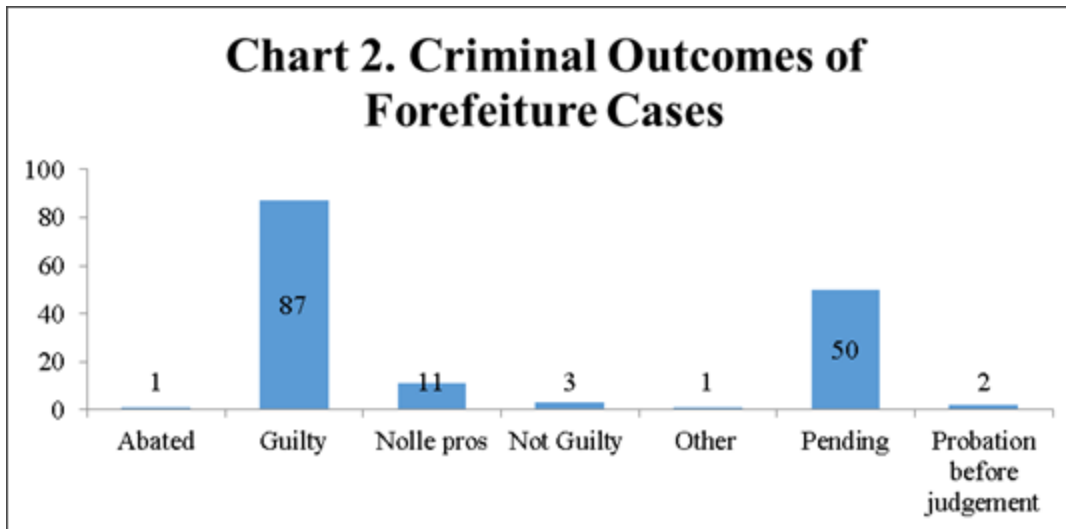
In addition, and based on **Table 4. Gender of Persons that had Property Seized**, over 92% of persons who had property seized were male and almost 8% were female.

Table 4. Gender of Persons that had Property Seized		
Race	Frequency	Percent
Female	213	7.7%
Male	2,550	92.2%
Transgender	2	0.1%
Total	2,765	100.0%

Of the 2,765 individuals who had property seized, as shown in **Chart 1. Breakdown of Charges for Individuals that had Property Seized**, 85% of individuals who had property seized were charged with CDS Distribution and the remaining 15% were charged with CDS Possession.



Of the 162 cases that resulted in forfeited property, over half resulted in a guilty or probation before judgement verdict, 12 (7.4%) were not prosecuted, and 50 (30.9%) were pending trial (as illustrated in **Chart 2. Criminal Outcomes of Forfeiture Cases**). A total of 55 cases (34%) received a plea bargain, including 44 of the 87 cases that ended with a guilty verdict.

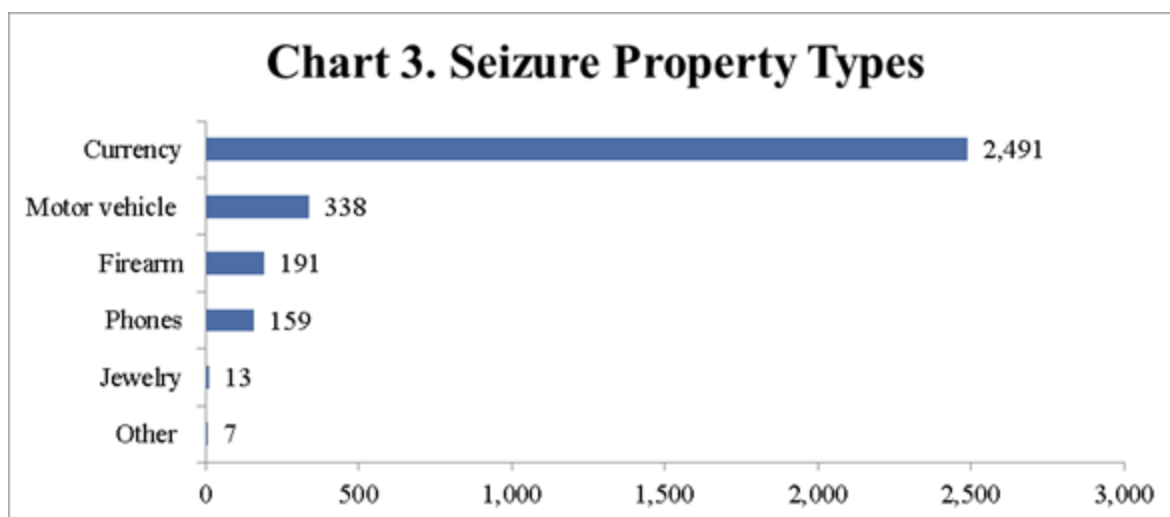


As illustrated on the following pages, a total of 3,199 items were seized by law enforcement agencies in 2019. Various items relating to the use or distribution of CDS such as contraband bongs, bowls, digital scales, and rolling papers were not included in these figures and were excluded from the data. Also, and as identified in **Table 5. Seizure and Forfeiture Values by Agency** and **Table 6. Seizure and Forfeiture Values by County**, nearly \$8.8 million in property was seized by law enforcement in 2019, with over \$1.5 million forfeited.

Table 5. Seizure and Forfeiture Values by Agency (2019)				
Agency	Property Items Seized	Total Forfeitures	Property Seized Value	Forfeiture Value
Aberdeen Police Department	21	3	\$27,185	\$2,848
Allegany County Narcotics Task Force (C3I)	75	10	\$457,585	\$117,777
Allegany County Sheriff's Office	14	1	\$20,812	\$429
Annapolis Police Department	3	0	\$4,510	\$0
Anne Arundel County Police Department	142	1	\$470,219	\$3,511
Baltimore County Police Department	492	19	\$894,474	\$28,564
Baltimore Police Department	1,220	0	\$1,977,713	\$0
Caroline County Drug Task Force	14	2	\$84,010	\$1,798
Carroll County Drug Task Force	24	0	\$50,095	\$0
Carroll County Sheriff's Office	5	0	\$17,666	\$0
Easton Police Department	7	2	\$34,597	\$3,668
Elkton Police Department	21	4	\$35,673	\$1,665
Frederick County Sheriff's Office	47	9	\$100,307	\$25,920
Frederick Police Department	18	3	\$71,783	\$2,978
Garrett County Drug Task Force	12	0	\$8,312	\$0
Hagerstown Police Department	14	0	\$32,564	\$0
Harford County Drug Task Force	55	5	\$1,679,321	\$1,189,603
Harford County Sheriff's Office	33	2	\$59,953	\$5,684
Howard County Police Department	63	2	\$177,618	\$50,497
Kent County Narcotics Task Force	17	2	\$25,298	\$282
Kent County Sheriff's Office	1	0	\$13,118	\$0
Maryland State Police	52	7	\$300,024	\$23,010
Maryland Transportation Authority	3	1	\$8,037	\$3,100
Montgomery County Police Department	221	3	\$451,634	\$11,007
Ocean City Police Department	14	1	\$16,981	\$50
Prince George's County Police Department	313	1	\$1,413,618	\$585
Queen Anne's County Drug Task Force	34	7	\$56,539	\$6,386
Somerset County Narcotics Task Force	11	0	\$24,084	\$0
St. Mary's County Sheriff's Office	133	68	\$83,871	\$34,985
Talbot County Drug Task Force	16	1	\$16,639	\$258
Washington County Narcotics Task Force	52	1	\$98,873	\$13,906
Washington County Sheriff's Office	3	0	\$2,089	\$0
Westminster Police Department	8	4	\$15,940	\$9,780
Wicomico County Drug Task Force	19	0	\$27,231	\$0
Wicomico County Sheriff's Office	1	0	\$662	\$0
Worcester County Sheriff's Office	21	3	\$20,012	\$2,485
Total	3,199	162	\$8,779,044	\$1,540,774

Table 6. Seizure and Forfeiture Values by County (2019)				
County	Property Items Seized	Total Forfeitures	Property Seized Value	Forefeiture Value
Allegany	89	11	\$478,397	\$118,206
Anne Arundel	145	1	\$474,729	\$3,511
Baltimore County	544	26	\$1,194,498	\$51,574
Baltimore City	1,220	0	\$1,977,713	\$0
Caroline	14	2	\$84,010	\$1,798
Carroll	37	4	\$83,701	\$9,780
Cecil	21	4	\$35,673	\$1,665
Frederick	65	12	\$172,090	\$28,898
Garrett	12	0	\$8,312	\$0
Harford	109	10	\$1,766,459	\$1,198,135
Howard	63	2	\$177,618	\$50,497
Kent	18	2	\$38,416	\$282
Montgomery	221	3	\$451,634	\$11,007
Prince George's	313	1	\$1,413,618	\$585
Queen Anne's	34	7	\$56,539	\$6,386
Somerset	11	0	\$24,084	\$0
St. Mary's	133	68	\$83,871	\$34,985
Talbot	23	3	\$51,236	\$3,926
Washington	69	1	\$133,525	\$13,906
Wicomico	20	0	\$27,893	\$0
Worcester	35	4	\$36,993	\$2,535
Statewide	3	1	\$8,037	\$3,100
Total	3,199	162	\$8,779,044	\$1,540,774

As depicted in **Chart 3. Seizure Property Types**, the property type in over 77% of all seizures consisted of currency that was used in CDS violations (n = 2,491), followed by motor vehicles (10.6%, n = 338), firearms (6.0%, n = 191), cell phones (5.0%, n = 159), jewelry (0.4%, n = 13), and other property (0.2%, n = 7).



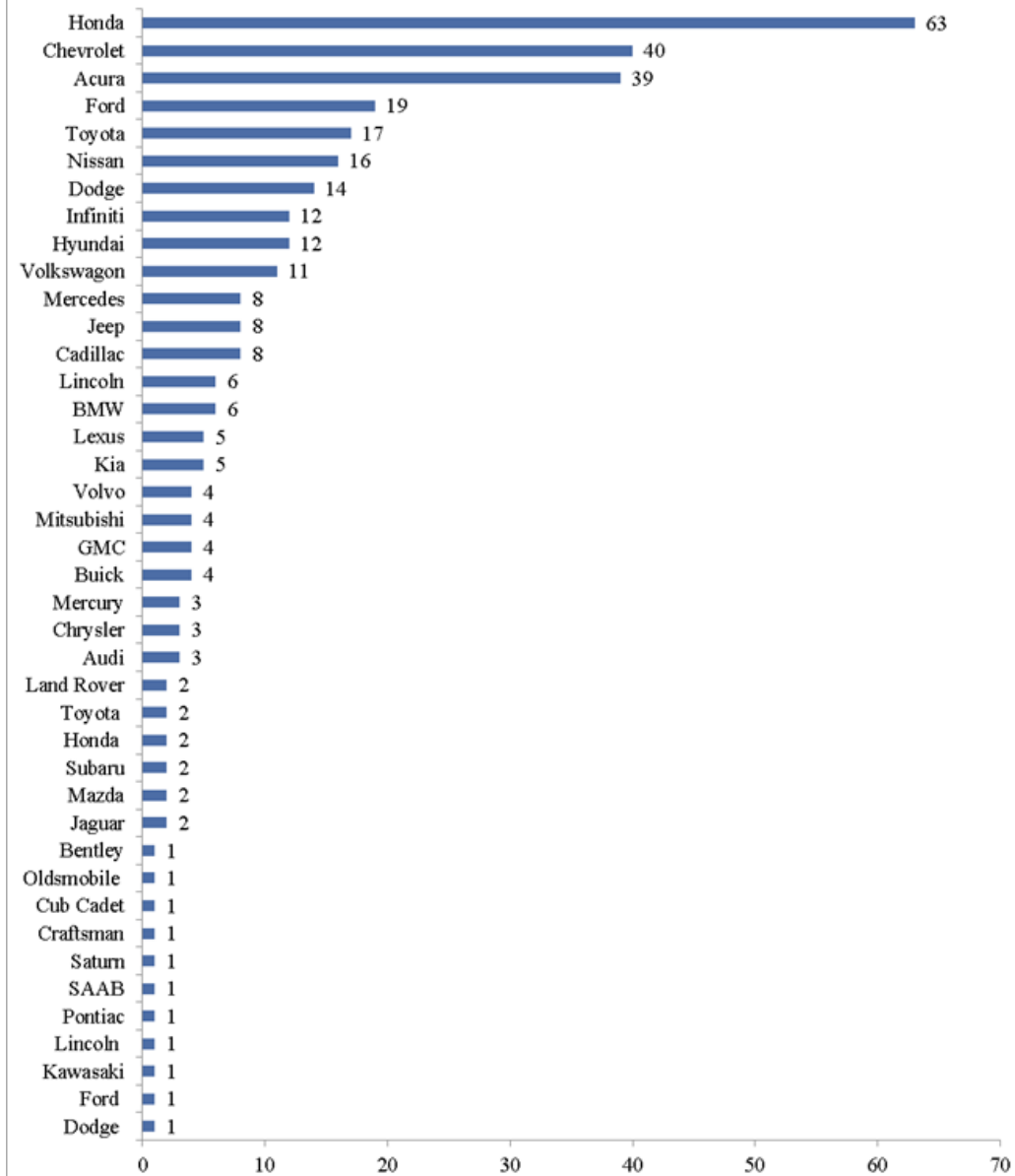
The illustration below, **Table 7. Seizure Values by Property Type**, identifies the mean and median seizure amounts in relation to the different property types. The highest median value occurred for other property (\$5,000), followed by motor vehicles (\$3,400), jewelry (\$2,020), currency (\$379), firearms (\$275), and phones (\$200).⁶

Table 7. Seizure Values by Property Type (2019)				
Agency	Property Items Seized	Property Seized Value	Mean Value Amount	Median Value Amount
Currency	2,491	\$6,388,568	\$2,565	\$379
Motor Vehicles	338	\$2,164,140	\$6,403	\$3,400
Firearms	191	\$53,927	\$282	\$275
Phones	159	\$38,075	\$239	\$200
Other Property	7	\$29,929	\$4,276	\$5,000
Jewelry	13	\$104,414	\$8,032	\$2,020
Total	3,199	\$8,779,053	\$2,744	\$545

As shown on the following pages, **Chart 4. Vehicle Seizure Models** provides a breakdown of the make for all 338 motor vehicles seized by law enforcement agencies, and **Chart 5. Vehicle Seizure Models by Year** captures the frequency of vehicles by their model year.

⁶ It is important to note that the value of the property seized was rounded up. Because of this, the total property seized value identified in **Table 7. Seizure Values by Property Type (2019)** is slightly higher than the total in other tables.

Chart 4. Vehicle Seizure Models



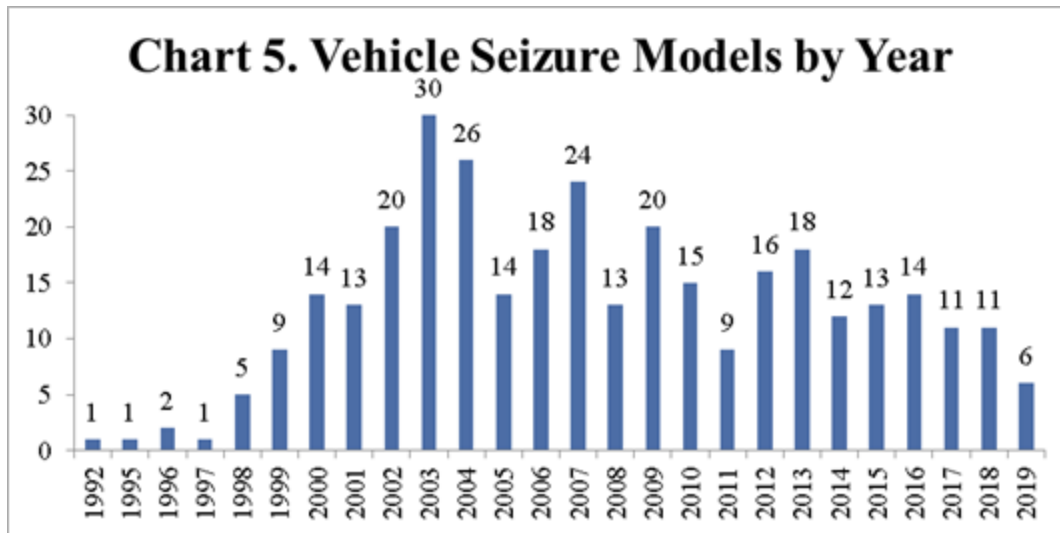


Table 8. Seizure Values by Property Outcome provides the status of all property seizures that occurred in 2019. As of August 1, 2020, nearly 80% of all property seizures remained in a pending status. Over 15% of all property seizures were returned to the individual (n = 480), based on the following outcomes:

- Full return: 376 (11.8%)
- Returned to innocent owner: 90 (2.8%)
- Returned to lienholder: 14 (0.4%)

In addition, a settlement (either full or partial) occurred with 12 property items. **Table 8. Seizure Values by Property Outcome** also captures the mean and median seizure amounts by the different property outcome types.

Agency	Property Items Seized	Property Seized Value	Mean Value Amount	Median Value Amount
Pending	2,545	\$5,264,928	\$2,069	\$393
Full return	376	\$1,035,357	\$2,754	\$789
Forfeited	162	\$1,540,774	\$9,511	\$442
Returned to innocent owner	90	\$732,147	\$8,135	\$3,697
Returned to lien holder	14	\$141,279	\$10,091	\$8,519
Buyback agreement - full settlement	7	\$30,695	\$4,385	\$3,000
Partial settlement	5	\$33,863	\$6,773	\$2,471
Total	3,199	\$8,779,044	\$2,744	\$545

As illustrated below, **Chart 6. Forfeiture Property Types** identifies the property types specifically for property items that were forfeited. Over 54% of the forfeited property was currency (n = 88), followed by 18.5% for phones (n = 30), 14.8% for firearms (n = 24), 9.9% for motor vehicles (n = 16), and 2.5% for other property (n = 4).

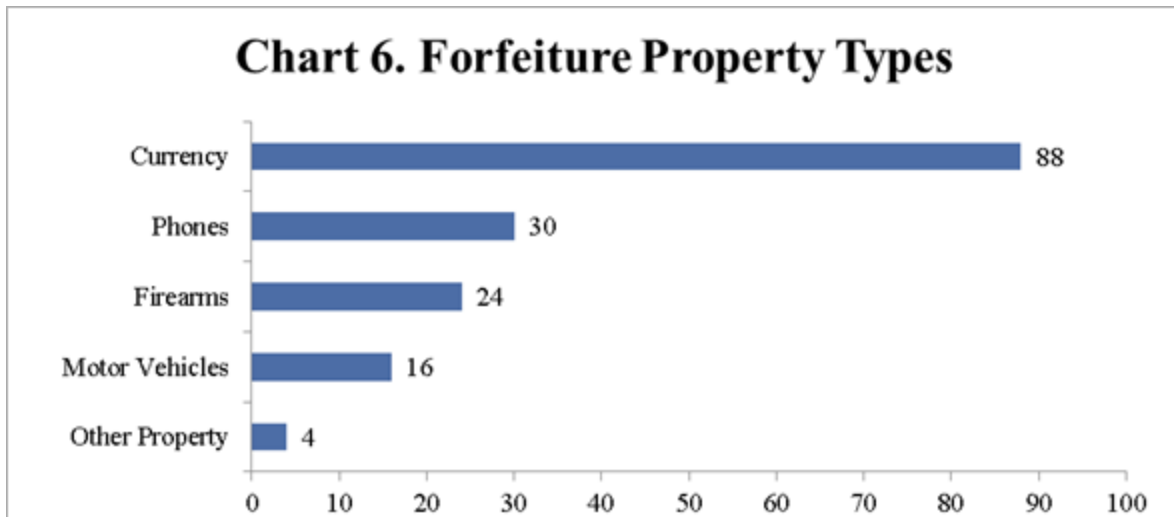


Table 9. Forfeiture Values by Property Type illustrates the mean and median forfeited amounts by the different property types. The highest median value occurred for other property (\$3,925), followed by motor vehicles (\$1,225), currency (\$1,068), firearms (\$200), and phones (\$100).

Agency	Property Items	Property	Mean Value	Median Value
Currency	88	\$1,480,032	\$16,819	\$1,068
Phones	30	\$3,805	\$127	\$100
Firearms	24	\$4,572	\$191	\$200
Motor Vehicles	16	\$36,035	\$2,252	\$1,225
Other Property	4	\$16,330	\$4,083	\$3,925
Jewelry	0	\$0	\$0	\$0
Total	162	\$1,540,774	\$9,511	\$470

Appendix A

Seizure and Forfeiture Data Definitions and Format Guide – Updated September 2017

A. OBLIGATIONS

This legislation requires each seizing authority in consultation with the corresponding forfeiting authority to report how any funds appropriated to the authority as a result of forfeiture were spent in the preceding fiscal year and additional information regarding each seizure and forfeiture.

Specifically, all seizing authorities must report annually to the Maryland Statistical Analysis Center the following information about each individual seizure and forfeiture:

1. The date that currency, vehicle, house, or other types of property were seized;
2. The type of property seized including the year, make, and model as applicable;
3. The outcome of related criminal action including whether charges were brought, a plea bargain was reached, a conviction was obtained, or an acquittal was issued;
4. Whether a unit of federal government took custody of the seized property and the name of the unit;
5. For property other than money, the market value of the property seized;
6. If money was seized, the amount of money;
7. The amount the seizing authority received in the prior year from the federal government as part of an equitable sharing agreement;
8. The race and gender of the person or persons from whom the property was seized, if known;
9. Whether the property was returned to the owner.

B. DEFINITIONS

The following *DEFINITIONS* shall be used when recording seizure and forfeiture data;

Seizing authority means a law enforcement unit in the State that is authorized to investigate violations of the Controlled Dangerous Substances law and that has seized property under Criminal Procedure Article 12-101.

Forfeiting Authority means the unit or person designated by agreement between the State's Attorney for a county and the chief executive officer of the governing body having jurisdiction over assets subject to forfeiture to act on behalf of the governing body regarding those assets OR,

If the seizing authority is a unit of the State, a unit or person that the Attorney General or the Attorney General's designee designates by agreement with a State's Attorney, county attorney, or municipal attorney to act on behalf of the State regarding assets subject to forfeiture by the State.

C. REPORTING REQUIREMENTS

1. All seizing authorities must compile and submit data each time a law enforcement agency authorizes the seizure of money or property from a criminal investigation. All seizure and forfeiture information in the described format (see page 3) is due to the Maryland Statistical Analysis Center no later than March 1 of the subsequent year. This requirement shall take effect September 1, 2017 with the first set of data due by March 1, 2018.

The corresponding forfeiting authority (State, county, or municipal attorney) **must** collaborate with the seizing authority to compile the required information.

If any seizing authority or corresponding forfeiting authority fails to report to the Maryland Statistical Analysis Center as required, the Governor's Office of Crime Control & Prevention shall report the noncompliance to the Maryland Police Training Commission for follow-up with the agency. Upon contact, the law enforcement agency must comply within 30 days or the Governor's Office of Crime Control & Prevention and the Maryland Police Training Commission shall report the noncompliance to the Governor and the Legislative Policy Committee of the General Assembly.

2. The initial seizing authority must be a Maryland law enforcement agency to be included in the report. Seizures that are authorized initially by a federal agency and transferred to a Maryland law enforcement agency are not required to be reported under this law.

SEIZURE/FORFEITURE REPORTING FORMAT GUIDE:

Submitting reports or case entries

All seizures/forfeitures can be entered under the “Submit Report” menu item or by clicking on the green “Submit New Report” button on the dashboard home page. All first time users will be prompted to create a password for this database. All users of the system will be assigned to their respective law enforcement agencies in the system.

LRP User

- > Dashboard
- > Submit Report
- > Logout

Legislative Reporting Portal Dashboard

System Notifications

Welcome to the brand new Legislative Reporting Portal!

Agency Reports

[Submit New Report](#)

Show 5 Reports

Search:

Agency	Report Type	Case Number	Disposition	Activity
Fake Agency	Seizure / Forfeiture Currency (\$200)	123456	Pending	Updated 6/16/17 1:41pm by you
Fake Agency	Seizure / Forfeiture Boat/watercraft (\$787)		Forfeited	Updated 6/9/17 7:06pm by Tao Weilundemo
Fake Agency	Seizure / Forfeiture Miscellaneous (\$44,444,444)	234234234	Full return	Updated 6/9/17 12:23pm by Michael Madsen
Fake Agency	Seizure / Forfeiture Currency (\$849)	0949082	Forfeited	Updated 5/17/17 5:06pm by Tao Weilundemo
Fake Agency	Seizure / Forfeiture Currency (\$5,900)		Forfeited	Updated 4/3/17 3:46pm by Tao Weilundemo

1 2 3 4

Seizure / Forefeiture Reporting

Reporting Agency

Fake Agency

Baltimore County

Police report case number *(optional)*

Property Seized

Property #1

Seizure Date



Type of Property

Choose one

Property value

\$0.00

Did a unit of federal government take custody of the property? ☐ Yes ☐ No

Disposition of property

Choose one

Add another property

Person(s) seized from

Person #1

Gender

Choose one

Race and Ethnicity

Select race/ethnicities

Was the person charged?

☐ Yes ☐ No

Add another person

Submit

Submit & Add Another

Reset

Cancel

Description of Fields to be Included:

Reporting Agency

1. Agency Name – you will only be able to add cases corresponding to the agency(s) assigned to you. The agency name will appear at the top of every entry. If you are assigned to multiple agencies, you will be able to select the agency from a dropdown list and then click “continue to report form” to begin entering the information.
2. Police report case number (optional) – Adding a case number may make it easier to track the cases you have completed and also to update those that may still be pending.

LRP User

- > Dashboard
- > Submit Report
- > Logout

Seizure / Forefeiture Reporting


Reporting Agency

Fake Agency

Baltimore County

Police report case number (optional)

Property Seized

3. Seizure Date
 - Date that each item was seized.
 - Select the date from the calendar box. 
4. Type of property seized
 - The type of property that was seized in each individual seizure (dropdown menu):
 - Currency
 - Motor vehicle (including ATVs)
 - Year
 - Make
 - Model
 - Boat/Watercraft
 - Year
 - Make
 - Model
 - Aircraft
 - Year

- Make
- Model
- Real property
- Jewelry
- Miscellaneous (type in text box)

5. Property market value

- Includes the market value of the currency or property seized.
- For motor vehicles, use the National Automobile Dealers Association
- Enter the dollar amount in the corresponding text box

Property Seized

Property #1

Seizure Date	Type of Property	Property value
<input style="width: 80%;" type="text" value="06/01/2017"/> <div style="border: 1px solid #ccc; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; font-size: 10px;"> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> </div>	<input style="width: 90%;" type="text" value="Currency"/> <div style="border: 1px solid #ccc; width: 10px; height: 10px; display: flex; align-items: center; justify-content: center; font-size: 8px;">▼</div>	<input style="width: 90%;" type="text" value="\$100.00"/>

Property Seized

Property #1

Seizure Date	Type of Property	Property value
<input style="width: 80%;" type="text" value="06/01/2017"/> <div style="border: 1px solid #ccc; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; font-size: 10px;"> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> </div>	<input style="width: 90%;" type="text" value="Boat/watercraft"/> <div style="border: 1px solid #ccc; width: 10px; height: 10px; display: flex; align-items: center; justify-content: center; font-size: 8px;">▼</div>	<input style="width: 90%;" type="text" value="\$4,000.00"/>

Year	Make	Model
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

Property Seized

Property #1

Seizure Date	Type of Property	Property value
<input style="width: 80%;" type="text" value="06/01/2017"/> <div style="border: 1px solid #ccc; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; font-size: 10px;"> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> <div style="border-right: 1px solid #ccc; width: 10px; height: 10px;"></div> </div>	<input style="width: 90%;" type="text" value="Miscellaneous"/> <div style="border: 1px solid #ccc; width: 10px; height: 10px; display: flex; align-items: center; justify-content: center; font-size: 8px;">▼</div>	<input style="width: 90%;" type="text" value="\$250.00"/>

Property type details

6. Unit of federal government

- Whether a unit of federal government took custody of the seized property:
 - Yes

- Department of Justice
- Department of Treasury
- No

Did a unit of federal government take custody of the property? ☒ Yes ☐ No

Which federal unit? ☐ Department of Justice ☐ Department of Treasury

Did a unit of federal government take custody of the property? ☐ Yes ☒ No

7. Disposition of property:

- Includes whether property was returned to the owner (dropdown menu): “Return” means an agreement to return the property has been finalized or the agency has sent notification in any form (phone, email, letter) to the lienholder or owner that the property is available for return. It does not require that the owner has taken physical possession of the property.
- This includes the disposition of property as of March 1st of the subsequent year.
 - Buy back agreement – full settlement
 - Partial settlement
 - Full return
 - Returned to innocent owner
 - Returned to lien holder
 - Forfeited
 - Pending

The pending disposition should be used whenever final disposition of the property has not yet been determined, i.e. the property has not been finally forfeited or returned to the owner.

Disposition of property

Choose one

- Buyback agreement - full settlement
- Partial settlement
- Full return
- Returned to innocent owner
- Returned to lien holder
- Forfeited
- Pending

[+ Add another property](#)

Race and Ethnicity

Select race/ethnicities

If the case involved more than one type of seizure, click “add another property” and reenter items 3-7 for all additional properties seized for this case. You can also click “remove property” if you entered too many for a particular case.

Property Seized

Property #1

Seizure Date

06/01/2017

Type of Property

Currency

Property value

\$250.00

Did a unit of federal government take custody of the property?

☒ Yes

☐ No

Which federal unit?

☒ Department of Justice

☐ Department of Treasury

Disposition of property

Forfeited

+ Add another property

Property Seized

Property #1

Seizure Date

06/01/2017

Type of Property

Currency

Property value

\$250.00

Did a unit of federal government take custody of the property?

☒ Yes

☐ No

Which federal unit?

☒ Department of Justice

☐ Department of Treasury

Disposition of property

Forfeited

Property #2

Seizure Date

Type of Property

Choose one

Property value

\$0.00

Did a unit of federal government take custody of the property?

☐ Yes

☐ No

Disposition of property

Choose one

+ Add another property

- Remove property

Persons(s) seized from

8. Gender

- The gender of the person(s) from whom the property was seized (dropdown menu):
 - Male
 - Female
 - Transgender
 - Transgender male (female to male)
 - Transgender female (male to female)

The screenshot shows a web form titled "Person(s) seized from". Under the heading "Person #1", there are two main sections: "Gender" and "Race and Ethnicity". The "Gender" dropdown menu is open, displaying the following options: "Male", "Female", "Transgender", "Transgender Male (Female to Male)", and "Transgender Female (Male to Female)". The "Race and Ethnicity" section has a dropdown menu labeled "Select race/ethnicities". Below these, there is a text input field for "Name(s)" and a section for "Jurisdiction level?" with radio buttons for "State" and "Federal". A blue button labeled "Add another person" is located at the bottom right of the form.

9. Race

- The race of the person(s) from whom the property was seized (dropdown menu):
Click all that apply
 - American Indian or Alaskan Native
 - Asian
 - Black
 - Hispanic/Latino
 - Native Hawaiian/Pacific Islander
 - White
 - Other

Person(s) seized from

Person #1

Gender
 Choose one ▼

Race and Ethnicity
 Select race/ethnicities ▼

Was the person charged?
☒ Yes ☐ No

CJIS code
 Select code(s)

Was this adjudicated at the state or federal level

☐ American Indian or Alaska Native
☐ Asian
☐ Black
☐ Hispanic/Latino
☐ Native Hawaiian or Pacific Islander
☐ White
☐ Other

10. Was the person charged

- Whether or not the person who had their property seized was arrested for an offense.
 - Yes
 - No

11. What is the CJIS code for the crime

- This field only displays if you click “yes” under “was the person charged”
- A dropdown of CJIS codes corresponding to violations of the Controlled Dangerous Substances law are included
- Check all charges that apply which are sorted by CJIS code
- There is a search button at the top for you to type in the CJIS code or charge literal
- If you select “other” you will have to type in the CJIS code and charge literal
- A full list of violations of the Controlled Dangerous Substances law can be found in Appendix A.

Was the person charged?
☐ Yes ☒ No

Was the person charged?
☒ Yes ☐ No

Was this adjudicated at the state level?

CJIS code
 Select code(s)

Search

- ☐ 1_0010 - PRESC: ILLEGAL MANUFACTURING
- ☐ 1_0018 - CDS-SELL SUBSTITUTE DRUG
- ☐ 1_0025 - CDS-UNSOLICIT MAILING
- ☐ 1_0233 - CDS POSS W/INT TO DIST
- ☐ 1_0234 - CDS/COUNTERFEIT CREATE/DISTR
- ☐ 1_0235 - CDS/COUNTERFEIT POSS W/INT DIS

Submit Submit & Add

12. Was this adjudicated at the state or federal level

- ☐ State
- ☐ Federal

13. Outcome of criminal action

- The outcome of the related criminal action against the person from whom the property or currency was seized.
- Only outcomes of cases that were adjudicated at the state level will be reported. This excludes cases that were adjudicated at the federal level. If you select “federal” under item 12, this box will not appear.
- Only include this information for cases where the property or currency was forfeited or partially returned. If any other property dispositions are selected, this field will not populate.
- This includes the outcome of each case as of March 1st of the subsequent year which can be selected on a dropdown menu below:
 - ☐ Conviction
 - ☐ Guilty
 - ☐ Probation before judgment
 - ☐ Acquittal
 - ☐ Not guilty
 - ☐ Dismissed

- No conviction
 - Nolle pros
 - Stet
 - No verdict
 - Abated
- Case pending
 - Pending
- Other outcome
 - Other (type in text box)

The screenshot shows a web form with a dropdown menu open. The dropdown menu lists the following options:

- Conviction**
 - Guilty
 - Probation before judgement
- Acquittal**
 - Not guilty
 - Dismissed
- No conviction**
 - Nolle pros
 - Stet
 - No verdict
 - Abated
- Case pending**
 - Pending
- Other outcome**
 - Other

The background form includes the following fields and buttons:

- Race and Ethnicity**: A dropdown menu with the text "Select race/ethnicities".
- JIS code**: A dropdown menu with the text "Select code(s)".
- State or federal level?**: Radio buttons for "State" (selected) and "Federal".
- Plea bargain?**: Radio buttons for "Yes" and "No".
- Add another property**: A blue button with a plus icon.
- Add another person**: A blue button with a person icon.

If any charge results in a disposition of guilty or probation before judgment outcome, check guilty or probation before judgment as your outcome.

14. Plea Bargain

- This will only populate for cases adjudicated at the state level and for cases when property or currency was forfeited or partially returned.

- Agencies may rely on Judiciary Case Search to determine when a plea bargain was or was not reached. When a guilty or PBJ disposition is entered but no trial has taken place, agencies may report “Yes” for this category. When a trial takes place, agencies may report “No” for this category. As an alternative, agencies can reach out to the County State’s Attorney’s Office or other forfeiting authority to determine whether or not a plea bargain was reached for these cases.
 - Yes
 - No

If the case involved more than one person having some type of property seized, click “add another person” reenter items 8-14 for all additional persons who had property seized in this case. You can also click “remove person” if you entered too many for a particular case.

Person(s) seized from

Person #1

Gender
Male

Race and Ethnicity
White

Was the person charged?
☒ Yes ☐ No

CJIS code
1_0010 - PRESC: ILLEGAL MANUFACTURING

Was this adjudicated at the state or federal level?
☒ State ☐ Federal

Outcome of criminal action
Nolle pros

Plea bargain?
☐ Yes ☒ No

Add another person

Person(s) seized from

Person #1

Gender

Male

Race and Ethnicity

White

Was the person charged?

☒ Yes
 ☐ No

CJIS code

1_0010 - PRESC: ILLEGAL MANUFACTURING

Was this adjudicated at the state or federal level?

☒ State
 ☐ Federal

Outcome of criminal action

Nolle pros

Plea bargain?

☐ Yes
 ☒ No

Person #2

Gender

Female

Race and Ethnicity

Black

Was the person charged?

☒ Yes
 ☐ No

What is the CJIS code for the crime?

1_0010 - PRESC: ILLEGAL MANUFACTURING

Was this adjudicated at the state or federal level?

☐ State
 ☐ Federal

Add another person

Remove person

Click “Submit” or “Submit & Add Another” to submit your entry after you have entered all of the required information. You can also reset the entry or cancel to default back to the Legislative Reporting Portal Dashboard.

Submit

Submit & Add Another

Reset

Cancel

NOT IN THE DATABASE

15. Equitable sharing agreement

- Includes the amount the seizing authority received in the prior year from the federal government as part of an equitable sharing agreement.
- This will be received through federal E-share reports.

Viewing or editing existing entries

When you log into the database, it initially takes you to the Legislative Reporting Portal Dashboard. You can use this dashboard to view cases that you have already submitted or cases that you need to update that are pending. You can locate a case by the agency name, report type, case number, or property disposition. The activity column shows the last time you updated each case. A search bar above allows you to type in a case number or other relevant language to help you locate the case(s) you are looking for. You can also adjust the settings for 5, 25, 50 or all reports showing on a page.

Legislative Reporting Portal Dashboard

System Notifications

Welcome to the brand new Legislative Reporting Portal!

Agency Reports

[Submit New Report](#)

Show **5** Reports

Search:

Agency	Report Type	Case Number	Disposition	Activity
Fake Agency	Seizure / Forfeiture Currency (\$200)	123456	Pending	Updated 6/16/17 1:41pm by you
Fake Agency	Seizure / Forfeiture Boat/watercraft (\$787)		Forfeited	Updated 6/9/17 7:06pm by Tao Weilundemo
Fake Agency	Seizure / Forfeiture Miscellaneous (\$44,444,444)	234234234	Full return	Updated 6/9/17 12:23pm by Michael Madsen
Fake Agency	Seizure / Forfeiture Currency (\$849)	0949082	Forfeited	Updated 5/17/17 5:06pm by Tao Weilundemo
Fake Agency	Seizure / Forfeiture Currency (\$5,900)		Forfeited	Updated 4/3/17 3:46pm by Tao Weilundemo

1

2

3

4

To update a case, click the “seizure/forfeiture” blue font corresponding to the case you would like updated. This will then take you back to the “submit reports” page where you can update the information. Once you are finished select “update report” and the revised case information will be submitted.

Legislative Reporting Portal Dashboard

System Notifications

Welcome to the brand new Legislative Reporting Portal!

Agency Reports

[+ Submit New Report](#)

Show **5** Reports

Search:

Agency	Report Type	Case Number	Disposition	Activity
Fake Agency	Seizure / Forfeiture Currency (\$200)	123456	Pending	Updated 6/16/17 1:41pm by you
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Fake Agency	Seizure / Forfeiture Miscellaneous (\$44,444,444)	234234234	Full return	Updated 6/9/17 12:23pm by Michael Madsen
Fake Agency	Seizure / Forfeiture Currency (\$849)	0949082	Forfeited	Updated 5/17/17 5:06pm by Tao Weilundemo
Fake Agency	Seizure / Forfeiture Currency (\$5,900)		Forfeited	Updated 4/3/17 3:46pm by Tao Weilundemo

1 2 3 4

Update Seizure / Forefeiture Reporting

Reporting Agency

Fake Agency

Baltimore County

Police report case number (optional)

123456

Property Seized

Property #1

Seizure Date

06/01/2017

Type of Property

Currency

Property value

\$200.00

Did a unit of federal government take custody of the property? ☒ Yes ☐ No

Which federal unit? ☒ Department of Justice ☐ Department of Treasury

Disposition of property

Pending

+ Add another property

Person(s) seized from

Person #1

Gender

Male

Race and Ethnicity

Black

Was the person charged?

☒ Yes ☐ No

CJIS code

1_0010 - PRESC: ILLEGAL MANUFACTURING

Was this adjudicated at the state or federal level? ☒ State ☐ Federal

+ Add another person

Update Report

Reset

Cancel

Appendix B

Criminal Code	CJIS Code	Charge Literal
CR 5-701(d)(1)	1_0010	PRESC: ILLEGAL MANUFACTURING
CR 5-702(2)	1_0018	CDS-SELL SUBSTITUTE DRUG
CR 5-703(b)	1_0025	CDS-UNSOLICIT MAILING
CR 5-602	1_0233	CDS POSS W/INT TO DIST
CR 5-604	1_0234	CDS/COUNTERFEIT CREATE/DISTR
CR 5-604	1_0235	CDS/COUNTERFEIT POSS W/INT DIS
CR 5-604	1_0236	CDS/COUNTERFEIT: EQUIPMENT
CR 5-603	1_0237	CDS: PRODUCTION EQUIPMENT
CR 5-605	1_0238	COMM NUIS/ADMINISTER CDS
CR 5-605	1_0239	COMM NUIS/DISTRIB CDS
CR 5-620(a)(2)	1_0255	CDS ADMIN EQUIP POSS/DIST
CR 5-620(a)(2)	1_0256	CDS PACK MATERIAL POSS/DISTR
CR 5-620	1_0257	CDS MFG MAT POSS/DIST-NOT MARIJUANA
CR 5-701(d)(1)	1_0264	PRES ILL POSS W/I DIST
CR 5-701(d)(2)	1_0270	PRESC: ILLEGAL MANUFACTURING
CR 5-709(b)(1)(2)	1_0272	CDS POSS FOR DISTRIBUTION
CR 5-627(a)	1_0482	CDS DIST: SCHOOL PROP/BUS
CR 5-627(a)	1_0484	CDS: P W/I DIST: SCHOOL BUS/PROP
CR 5-621(b)(2)	1_0487	CDS: DISTR ETC. W/FIREARM
CR 5-613	1_0488	CDS DRUG KINGPIN
CR 5-628(a)(2)	1_0489	IMPORT MINOR: DRUG FELONY
CR 5-621(b)(1)	1_0493	FIREARM/DRUG TRAF CRIME
CR 5-620(a)(2)	1_0566	MARIJUANA PACKING POSS/DIS
CR 5-603	1_0660	MANUFACTURE CDS
CR 5-603	1_0661	MANUFACTURE CDS – NARCOTIC
CR 5-603	1_0662	MANUFACTURE CDS – PCP/LSD
CR 5-623(b)	1_0673	CDS-PROCEEDS FROM OFFENSE
CR 5-623(b)(3)(4)(5)	1_0675	CDS-PROCEEDS FROM OFFENSE
CR 5-602	1_0696	CDS: DIST-PCP/LSD
CR 5-614(b)	1_0730	CDS: IMPORT 5-45 KILO MARIJUANA
CR 5-612	1_0879	CDS MANUF – LG AMT
CR 5-612	1_0880	CDS DIST/Dispense – LG AMT
CR 5-612	1_0881	CDS POSSESS – LG AMT
CR 5-604(b)(1)	1_0933	CDS: DIST COUNTERFEIT LSD/PCP
CR 5-604(b)(2)	1_0934	PCP/LSD/COUNTERFEIT POS W/I DIS
CR 5-604 (c)	1_0936	PCP/LSD/COUNTERFEIT EQUIPMENT
CR 5-620	1_1287	CDS MFG MAT POSS/DIST-MARIJUANA
CR 5-709(b)(1)(2)	1_3500	CDS DIST TO INHALE
CR 5-902(b)	1_3550	UNAUTH CDS-DIST/MAN/DIS REG
CR 5-628(a)(1)	1_5409	HIRE ETC MINOR: DIST CDS

CR 5-602	2_0233	CDS: POSS W/I DIST: PCP/LSD
CR 5-603	2_0237	CDS: PROD EQUIP: PCP/LSD
CR 5-605	2_0300	CDS: COM NUIS: ADMIN PCP/LSD
CR 5-605	2_0301	CDS: COM NUIS: DIST PCP/LSD
CR 5-605(a)(1)	2_0325	CDS: COM NUIS: ADMIN NARC
CR 5-605(a)(2)	2_0330	CDS: COM NUIS: DIST. NARC
CR 5-602(1)	2_0696	CDS DIST-NARC
CR 5-624(b)(1)	2_0710	CDS ADM W/VIOLENT CRIME
CR 5-624(b)(2)	2_0715	CDS ADM W/SEX OFFENSE
CR 5-602	2_3550	CDS DIST – OTHER
CR 5-602(2)	3_0233	CDS: POSS W/I DIST: NARC
CR 5-604(b)(1)	3_0234	CDS: DIST COUNTERFEIT NARC
CR 5-604(b)(2)	3_0235	NARC/COUNTERFEIT POS W/I DIS
CR 5-604 (c)	3_0236	NARC/COUNTERFEIT EQUIPMENT
CR 5-603	3_0237	NARC: PRODUCTION EQUIP
CR 5-614	3_3550	CDS: IMPORT INTO STATE
CR 5-619(c) (2)	5_3550	CDS: POSS PARAPHERNALIA
CR 5-619(d)(1)	6_3550	CDS: DIST PARAPHERNALIA
CR 5-619(d)(4)	7_3550	CDS PARA-DELIVERY TO MINOR
CR 5-619(e)	9_0082	CDS PARA-ADVERTISE
CR 5-904(a)(2)	9_3550	CDS REGISTRANT DIST NO FORM